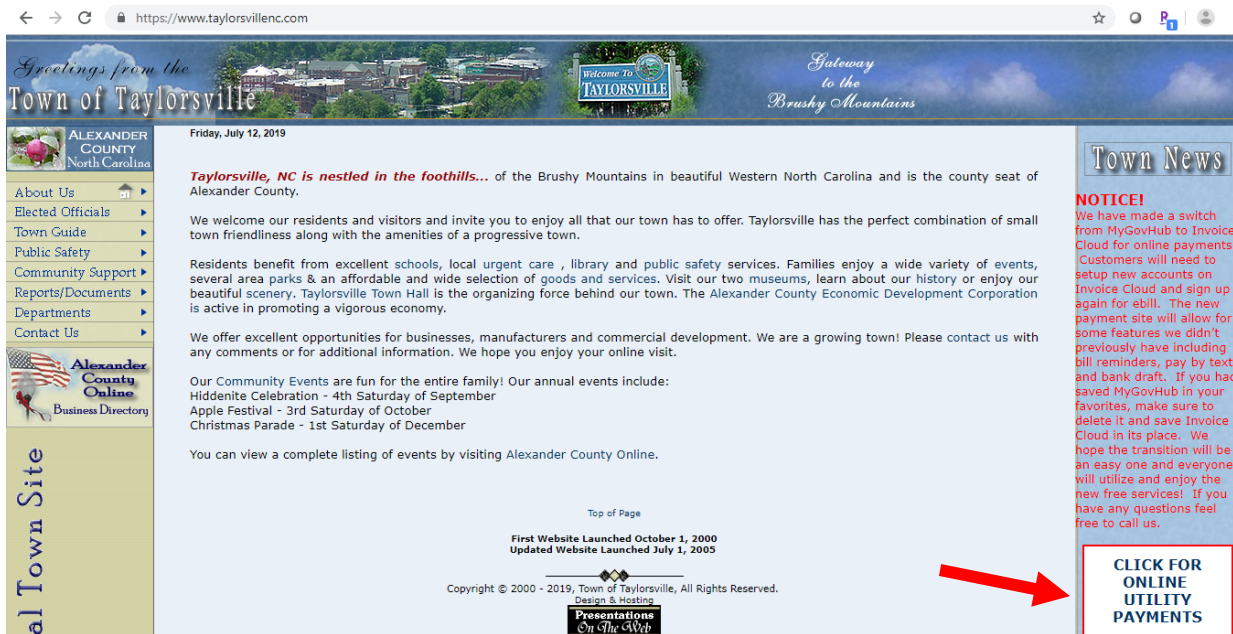
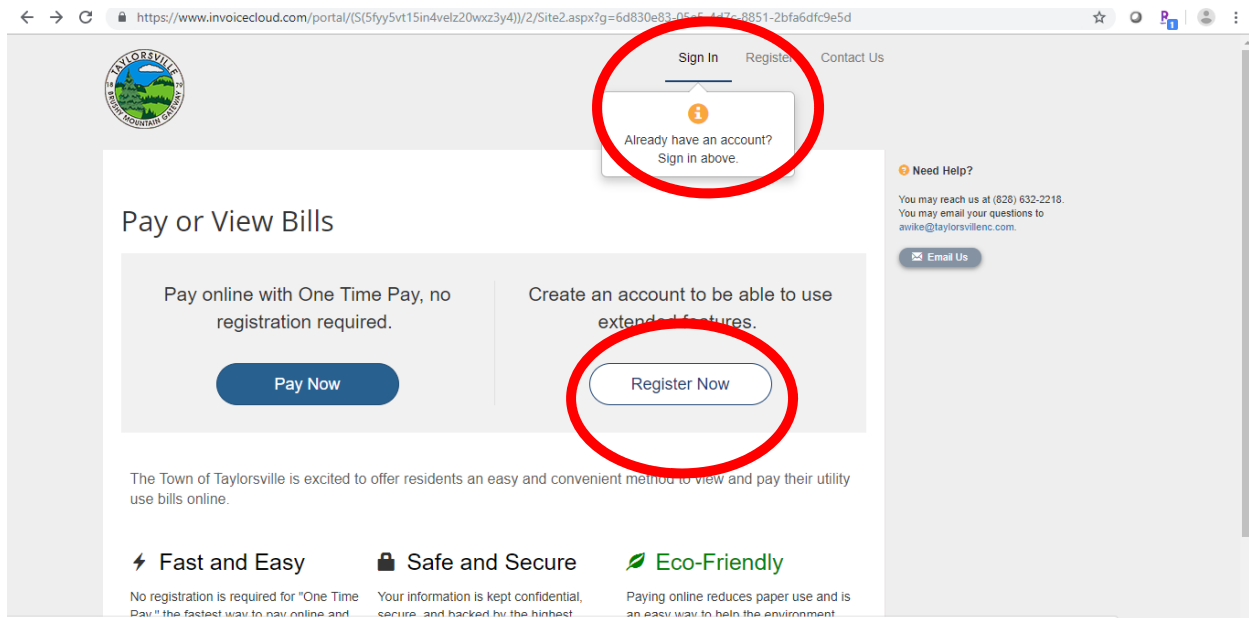


How to sign up for bank draft

Visit our website at www.taylorsvillenc.com. Click on the button that says “Click for online utility payments”

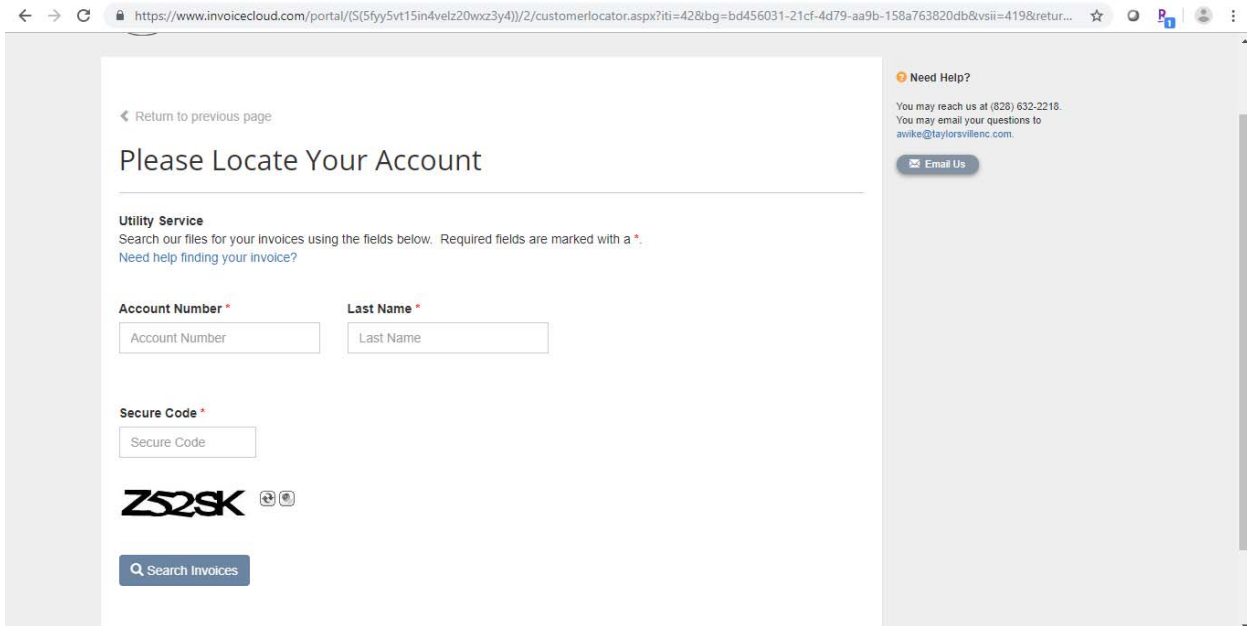


Click “Register Now”. Once you establish an account with invoice cloud you can click “Sign In” at a later date to access your account.



How to sign up for bank draft

After Clicking the “Register Now” button, it will ask you for your account number, last name, and secure code. For the account number you have to include all the zeros and the decimal (001234.00). The security code is the 5 characters below the secure code box. Then click “Search Invoices”



Return to previous page

Please Locate Your Account

Utility Service
Search our files for your invoices using the fields below. Required fields are marked with a *.
Need help finding your invoice?

Account Number * **Last Name ***

Account Number Last Name

Secure Code *

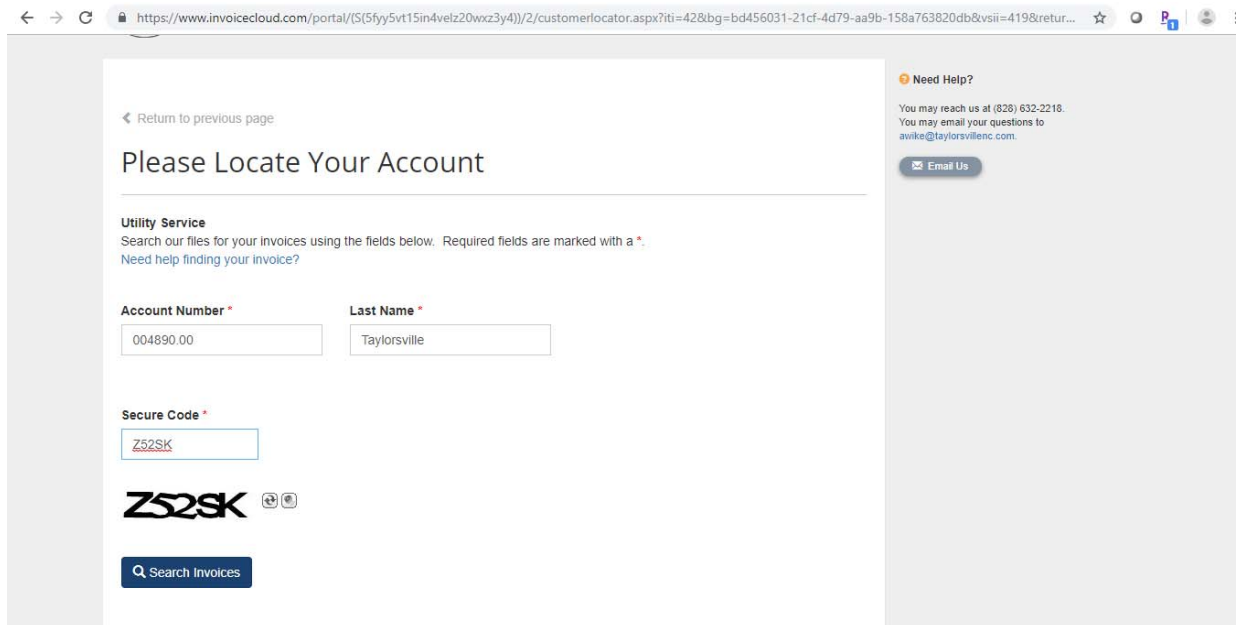
Secure Code

Z52SK

Search Invoices

Need Help?
You may reach us at (828) 632-2218.
You may email your questions to awike@taylorsvilleenc.com.

Email Us



Return to previous page

Please Locate Your Account

Utility Service
Search our files for your invoices using the fields below. Required fields are marked with a *.
Need help finding your invoice?

Account Number * **Last Name ***

004890.00 Taylorsville

Secure Code *

Z52SK

Z52SK

Search Invoices

Need Help?
You may reach us at (828) 632-2218.
You may email your questions to awike@taylorsvilleenc.com.

Email Us

How to sign up for bank draft

After clicking “Search Invoices”, your account should pull up with all invoices owed. Click on the square next to one of these accounts/invoices. Then click “Register Selected Invoices”

Return to previous page

Search Results

Please review your results below and select invoices to Pay. Click [here](#) if you would like to search again.

Select	Bill #	Account #	Owner	Due Date	Bill Total	Balance Due	
<input checked="" type="checkbox"/>	004890.00MCS19-7-17BA	004890.00MCS	MASTER METER TAYLORSVILLE	7/17/2019	\$1.00	\$1.00	View Invoice Related Invoices Remind Me
<input type="checkbox"/>	004890.00MCS19-5-24	004890.00MCS	MASTER METER TAYLORSVILLE	6/15/2019	\$0.00	\$0.00	View Invoice Related Invoices Remind Me

[+ Add selected invoices to your cart](#) | [Register Selected Invoices](#)

Powered by [InvoiceCloud](#) | [Privacy Policy](#) | [Trustwave](#) Secure Site

Once you click “Register Selected Invoices” a screen will pop up and ask you some information. The “secure code” is the 5 characters below the “secure code” box. (The Paperless billing option is automatically checked below the secure code. If you do not want to receive paperless billing, uncheck this box.) Once you have entered the information click “Complete Registration”.

Register

Please fill out this form to complete your registration. All required fields are marked with a *.
Click [here](#) for information on linking accounts together.

Account Number (Example: XXXXXXXX.XX) *

004890.00MCS

Email Address *

Confirm Email Address *

Create Password *

Confirm Password *

Secure Code *

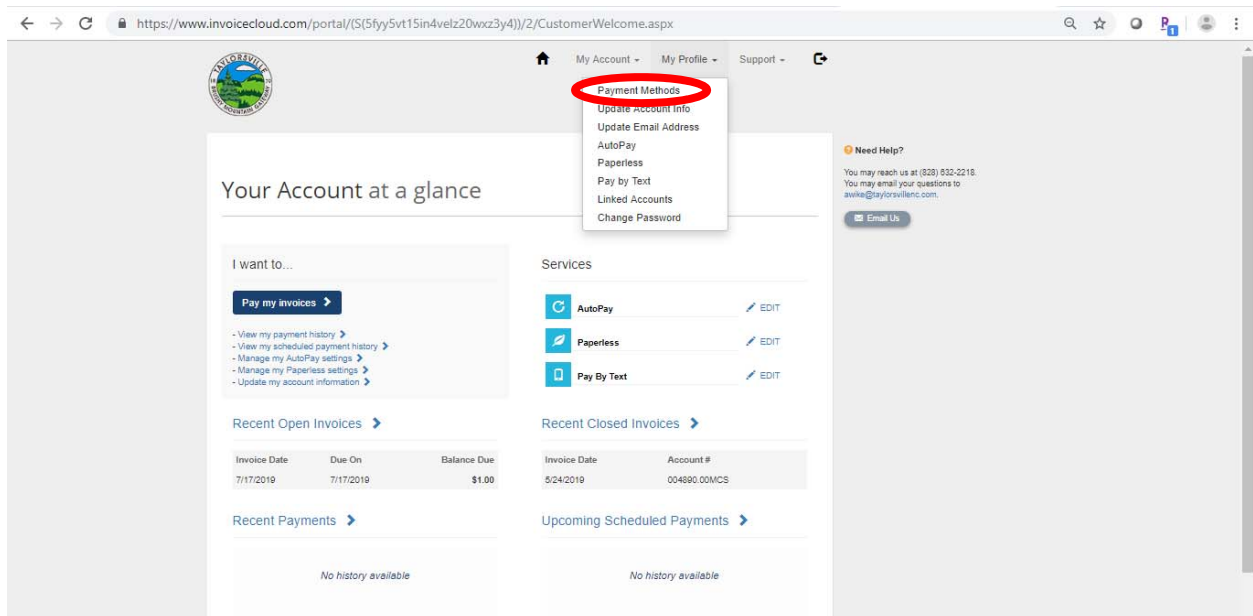
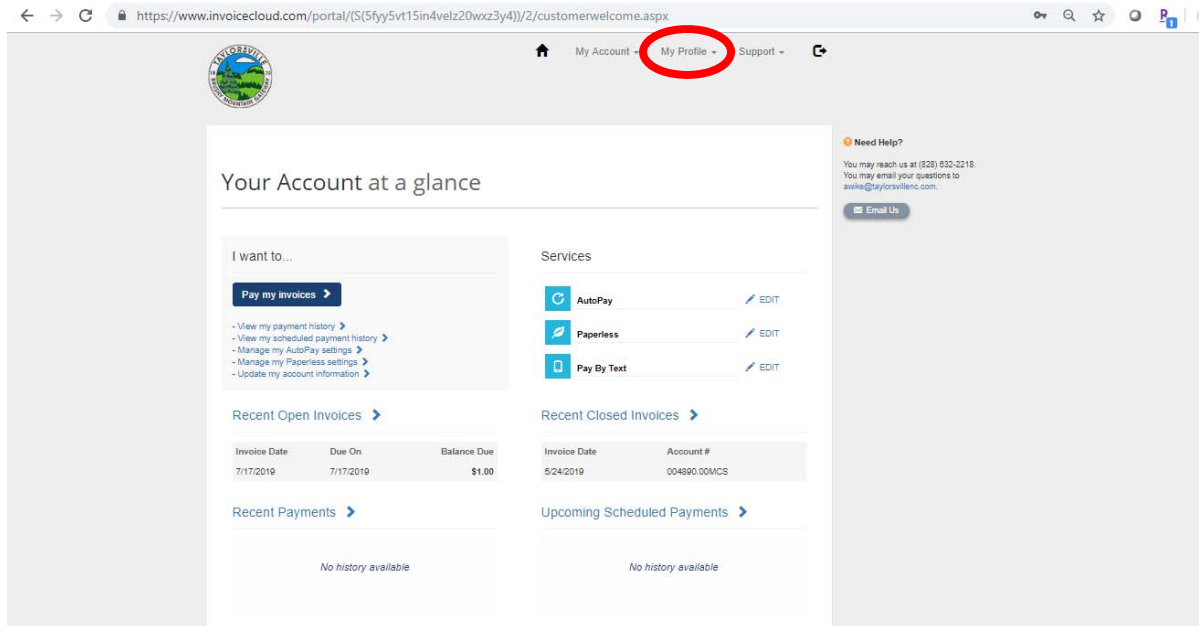
I would like to sign up for Paperless

Registrant hereby acknowledges that he or she is the valid, authorized signatory for this account with full responsibility for decisions related to this account. Click [to view Terms and Conditions](#)

[Complete Registration](#)

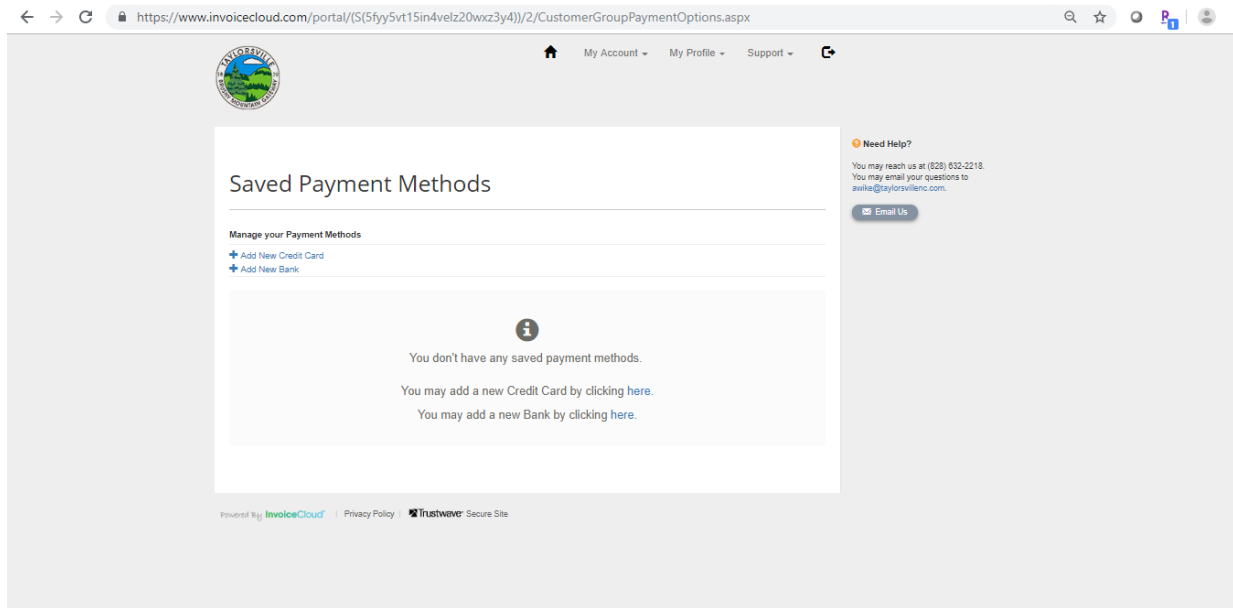
How to sign up for bank draft

Click “My Profile at the top of the page, then click “Payment Methods”.



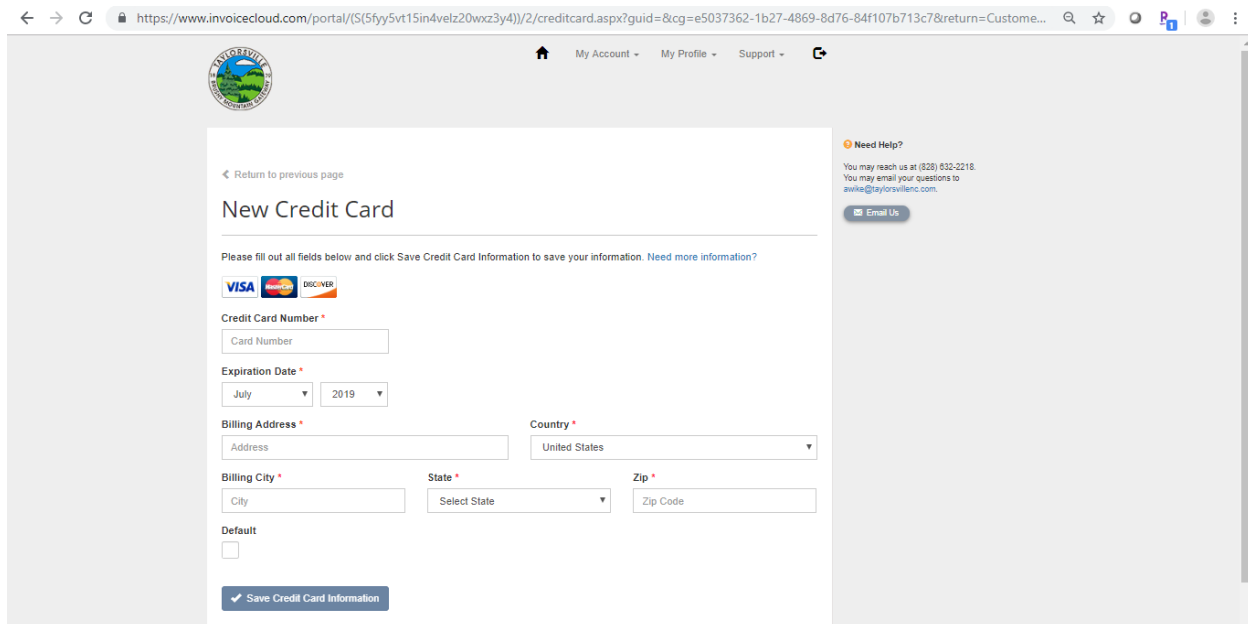
How to sign up for bank draft

The next screen gives you the option to add either a new credit card or bank information. This payment method will be the account your monthly bill is drafted from.



The screenshot shows a web browser window with the URL [https://www.invoicecloud.com/portal/\(S\(5fyy5vt15in4velz20wcz3y4\)\)/2/CustomergroupPaymentOptions.aspx](https://www.invoicecloud.com/portal/(S(5fyy5vt15in4velz20wcz3y4))/2/CustomergroupPaymentOptions.aspx). The page title is "Saved Payment Methods". Under the heading "Manage your Payment Methods", there are two links: "Add New Credit Card" and "Add New Bank". A central message states: "You don't have any saved payment methods. You may add a new Credit Card by clicking here. You may add a new Bank by clicking here." On the right side, there is a "Need Help?" section with contact information and an "Email Us" button. The footer includes "Powered By InvoiceCloud", "Privacy Policy", and "Trustwave Secure Site".

Fill out the information required based on the payment method you chose then click "Save Information".



The screenshot shows a web browser window with the URL [https://www.invoicecloud.com/portal/\(S\(5fyy5vt15in4velz20wcz3y4\)\)/2/creditcard.aspx?guid=&cg=e5037362-1b27-4869-8d76-84f107b713c7&return=Customere...](https://www.invoicecloud.com/portal/(S(5fyy5vt15in4velz20wcz3y4))/2/creditcard.aspx?guid=&cg=e5037362-1b27-4869-8d76-84f107b713c7&return=Customere...). The page title is "New Credit Card". A message says: "Please fill out all fields below and click Save Credit Card Information to save your information. [Need more information?](#)". There are logos for VISA, MASTERCARD, and DISCOVER. The form fields include: "Credit Card Number" (text input), "Expiration Date" (dropdown for month, currently "July", and dropdown for year, currently "2019"), "Billing Address" (text input), "Country" (dropdown, currently "United States"), "Billing City" (text input), "State" (dropdown, currently "Select State"), and "Zip" (text input with "Zip Code" label). There is a "Default" checkbox which is unchecked. At the bottom, there is a "Save Credit Card Information" button with a checkmark icon. On the right side, there is a "Need Help?" section with contact information and an "Email Us" button. The footer includes "Powered By InvoiceCloud", "Privacy Policy", and "Trustwave Secure Site".

How to sign up for bank draft

The screenshot shows a web browser window with the URL [https://www.invoicecloud.com/portal/\(S\(5fy5vt15in4velz20wcz3y4\)\)/2/bank.aspx?guid=&cg=e5037362-1b27-4869-8d76-84f107b713c7&return=CustomerGro...](https://www.invoicecloud.com/portal/(S(5fy5vt15in4velz20wcz3y4))/2/bank.aspx?guid=&cg=e5037362-1b27-4869-8d76-84f107b713c7&return=CustomerGro...). The page title is "New Bank". Below the title, there is a "Return to previous page" link. The main content area contains a form with the following fields:

- Bank Name ***: Text input field.
- Bank Routing/ Transit ***: Text input field.
- Bank Account Number ***: Text input field.
- Confirm Bank Account Number ***: Text input field.
- Account Type ***: Dropdown menu with "Select One" selected.
- Default**: Check box.

At the bottom of the form is a "Save Bank Information" button. To the right of the form, there is a "Need Help?" section with contact information: "You may reach us at (833) 832-2218. You may email your questions to awika@taylorvilleinc.com." Below this is an "Email Us" button. The footer of the page includes "Powered by InvoiceCloud", "Privacy Policy", and "Trustwave Secure Site".

Once you click "Save Information", it will take you back to the payment method screen and display the information you entered. Click the "Home" button beside the "My Account" button.

The screenshot shows a web browser window with the URL [https://www.invoicecloud.com/portal/\(S\(5fy5vt15in4velz20wcz3y4\)\)/2/CustomerGroupPaymentOptions.aspx](https://www.invoicecloud.com/portal/(S(5fy5vt15in4velz20wcz3y4))/2/CustomerGroupPaymentOptions.aspx). The page title is "Saved Payment Methods". Below the title, there is a "Manage your Payment Methods" section with two links: "Add New Credit Card" and "Add New Bank". Below this is a table with the following data:

Date/Time Added (CST)	Summary	
7/17/2019	XXXXXXXXXXXXXXXX9930 * Your Default Expires 8/2022	Edit Delete

Below the table, there is a message: "You are currently not set up for AutoPay. You may setup AutoPay by clicking [here](#)". To the right of the table, there is a "Need Help?" section with contact information: "You may reach us at (833) 832-2218. You may email your questions to awika@taylorvilleinc.com." Below this is an "Email Us" button. The footer of the page includes "Powered by InvoiceCloud", "Privacy Policy", and "Trustwave Secure Site".

How to sign up for bank draft

This will take you back to the Account overview page. Click “AutoPay”

The screenshot shows the 'Your Account at a glance' page. In the 'Services' section, the 'AutoPay' option is highlighted with a red circle. Other services listed include 'Paperless' and 'Pay By Text'. The page also features sections for 'Recent Open Invoices', 'Recent Closed Invoices', 'Recent Payments', and 'Upcoming Scheduled Payments'. A 'Need Help?' section is visible on the right side.

Click the “New AutoPay Setup”

The screenshot shows the 'AutoPay' setup page. The 'New AutoPay Setup' link is circled in red. Below the link, there is a message: 'You are not set up on AutoPay. You may set up AutoPay by clicking here.' The page also includes a 'Need Help?' section on the right and a footer with 'Powered by InvoiceCloud', 'Privacy Policy', and 'Trustwave Secure Site'.

How to sign up for bank draft

The next screen auto fills with the account information, invoice type, payment method, and autopay status. If this information is correct, click “Save the AutoPay Setup”.

The screenshot shows a web browser window with the URL [https://www.invoicecloud.com/portal/\(S\(5fy5vt15in4velz20wxc3y4\)\)/2/AutoPay.aspx?cr=2&return=CustomerGroupAutoPay2.aspx](https://www.invoicecloud.com/portal/(S(5fy5vt15in4velz20wxc3y4))/2/AutoPay.aspx?cr=2&return=CustomerGroupAutoPay2.aspx). The page title is "New AutoPay Setup". Below the title, there is a warning: "Registering for AutoPay will void any prior scheduled payments. In order to prevent duplicate transactions, any scheduled payments which are pending for this account will be cancelled. AutoPay will then pay invoices on their due date using your default payment method." The form contains several fields: "Select an Account" with a dropdown menu showing "#004890.00MCS - MASTER METER TAYLORSVILLE"; "Invoice Type" with a dropdown menu showing "Utility"; "Use this payment method" with a dropdown menu showing "Credit Card: XXXXXXXXXXXXX9930"; and "AutoPay Status" with two radio buttons: "Yes, put me on AutoPay" (selected) and "No, I do not want AutoPay". A blue button labeled "Save this AutoPay Setup" is at the bottom. A "Need Help?" section on the right provides contact information: "You may reach us at (828) 632-2218. You may email your questions to awika@taylorvilleinc.com." and an "Email Us" button.

The next screen will show the autopay setup. Invoice Cloud will send you an email to confirm the autopay setup. You must follow the instructions in the email and confirm your account before the autopay feature will begin working.

The screenshot shows a web browser window with the URL [https://www.invoicecloud.com/portal/\(S\(5fy5vt15in4velz20wxc3y4\)\)/2/CustomerGroupAutoPay2.aspx](https://www.invoicecloud.com/portal/(S(5fy5vt15in4velz20wxc3y4))/2/CustomerGroupAutoPay2.aspx). The page title is "AutoPay". Below the title, there is a "Manage" section. A paragraph explains: "Save trees, checks, stamps, and time. Sign up for AutoPay and pay invoices automatically on their AutoPay collection date. AutoPay will automatically pay invoices on their due date using your default payment method. AutoPay will send you an email confirmation of your transaction as each invoice is paid, automatically." Below this is a table with the following data:

Account #	Type	Status	Payment Method	
004890.00MCS	Utility	Waiting on email confirmation.	XXXXXXXXXXXXXXXX9930	Edit

Below the table, there are links: "Resend" and "Cancel Pending Registration". At the bottom of the page, there is a footer: "Powered by InvoiceCloud | Privacy Policy | Trustwave Secure Site". A "Need Help?" section on the right provides contact information: "You may reach us at (828) 632-2218. You may email your questions to awika@taylorvilleinc.com." and an "Email Us" button.