

Town of Taylorsville

“The Brushy Mountain Gateway”

67 Main Avenue Drive

Taylorsville, North Carolina 28681

828.632.2218 (Phone) • 828.632.7964 (Fax)

www.taylorsvillenc.com

REQUEST FOR BID

CHRISTMAS LIGHT & CHRISTMAS LIGHT BRACKET INSTALLATION & REMOVAL

1. INTRODUCTION

The Town of Taylorsville is seeking bids for the installation of 12 Christmas light brackets and 52 Christmas lights in the town limits before November 23, 2023 and the removal of 52 Christmas lights after January 1, 2024. This Request for Bid (RFB) is not to be construed as an offer, contract, or commitment of any kind; nor does it commit the Town of Taylorsville to pay any cost incurred by the bidder in the preparation of its bid.

2. SUBMITTAL DEADLINE

Submittals must be presented no later than 10:00 A.M. on November 14th, 2023 to:

Town of Taylorsville
Attn: Bid for Christmas Lights
67 Main Avenue Drive
Taylorsville, NC 28681

Bids received after the date and time set for receiving bids will **NOT** be considered. The Town of Taylorsville will **NOT** be responsible for misdirected bids. Vendors should call the Town of Taylorsville at (828) 632-2218 to ensure receipt of their bid documents prior to the opening date and time listed above.

Eligible bids will be opened at 10:00 A.M. on Tuesday, November 14th, 2023.

3. CONTRACT AWARD

Bids shall be considered by the Town of Taylorsville staff and board based on cost of procurement, contractor integrity, compliance with public policy, record of past performance, financial and technical resources, and the best overall value to the Town of Taylorsville. The Town of Taylorsville reserves the right to accept or reject any or all bids, waive formalities in the bidding, waive irregularities in any or all bids, and make a bid award deemed to be in the best interest of the Town of Taylorsville.

4. SUBMITTAL REQUIREMENTS

All bids shall be submitted on forms provided by the Town of Taylorsville with “Bid for Christmas Lights” stated on the face of the sealed envelope. Bidders must provide the Town of Taylorsville with their bids signed by an employee or officer having legal authority to submit bids on behalf of the bidder. The entire cost of preparing and providing responses shall be borne by the bidder.

5. REQUIREMENTS AND SPECIFICATIONS

All bidders must have a minimum automobile and liability insurance policy of \$1,000,000 per occurrence as well as worker’s compensation that meets the state’s statutory requirements. A copy of the current policy must be attached to the bid sheet unless the Town of Taylorsville already has a copy on file.

Work requested:

Installation of 12 Christmas light brackets and 52 Christmas lights in the town limits before November 23, 2023 and the removal of 52 Christmas lights after January 1, 2024.

6. QUESTIONS AND COMMENTARY

Inquiries regarding this RFB shall be addressed to Aaron Wike at awike@taylorsvillenc.com no later than Monday, November 13th, 2023 at 12:00 P.M. Responses shall be in writing. No information exchanged verbally shall be considered binding.

Thank you for your assistance. If you have any questions, please do not hesitate to contact Town Hall at 828-632-2218